

2022 TEA Business Meeting Minutes

Lake Tahoe, NV, Oct 13, 2022

- **Call to Order**

- 1st
- 2nd
- All in favor of opening meeting

- **Roll Call**

- **States in attendance (11 Total):**

Arkansas	Colorado	Kansas	Louisiana	Maine	Minnesota
Missouri	Nevada	Texas	Virginia	Wyoming	

- **Reading and approval of minutes from last meeting**

- Discussion
 - Chris Pivik read minutes

- **Treasurer Report**

- Discussion
 - George
 - Elijah Gansen left his position halfway through the year, which left the TEA Treasurer position vacant.
 - PUG treasurer did not follow up with George regarding the status of the TEA treasury report.
 - The TEA is tied to the PUG
- Motion:
 - No motion was made

- **New Business**

- Discussion Topics:
 - Future use of hybrid TEA meetings?
 - Christin McDaniel (NV Construction Division) said it was very expensive to conduct these types of meetings.
 - No decisions were made.
 - Newsletter
 - This is in the by-laws

- Was it possible to add this to the website or was this something that was already being fulfilled by maintaining the website?
 - No decisions were made.

- Website -- what would we like to see?
 - Nicole Coronado - Posting the TEA-time discussions we hold quarterly.
 - This may serve as our TEA newsletter?
 - Finding alternatives to Google Meet or Microsoft Teams (some DOT's will not allow access to all the different platforms).
 - Erica Daughtry (infotech) stated if we have the recordings, she can post them to our website.
 - Nicole stated she would try to make sure future presentations would be recorded and added to the website.
 - Nancy Sannes enjoyed the recordings from presenters at the TEA conference
 - George said he would try to get approval from the speakers to add these to the website
 - Charles Nickel would like a link to the TCCE that actually goes to the TCCE website (currently it is linked to something else).
 - Nancy wanted to know if we could link to Ken Simonson's publications?
 - Stephen Bokros
 - easier way to find contacts for each of the states?
 - Nancy --
 - TCCE link to the practical guide to estimating
 - Jeff Hisem (infotech) said he believes that is a paid AASHTO publication and could not be added to our website.
 - Chris --
 - adding a forum or thread section for discussion?
 - Mitch --
 - could we get a deeper link to each DOT estimating group web page?
 - Currently we only see a main DOT landing page (which is hard to drill down)

- TCCE Discussion
 - Jeff (Infotech) --
 - Asked Charles Nickel if the TCCE decided to not meet with the TEA every other year? This was discussed at the Kentucky TEA conference.
 - No final decision was made regarding this during the TCCE meeting.
 - Suggested that if the TEA wants to meet with the TCCE on odd years, to send a formal request to the TCCE members.
 - George
 - Gave an explanation to those who may not know what the TCCE is.

- Normally the TCCE meets for 2 days, then TEA would meet for 2 days, or 4 days total. Instead, why doesn't the TCCE have their private meeting one day, then one day where the TCCE and TEA meet together for presentations and discussion. Following which, the 3rd day the TEA would hold their business meeting and anything else they want to keep separate.
 - Reducing the meeting to 3 days instead of 4.
- Continuing Webpage Discussion:
 - Jeff (infotech) -- TCCE used to have a list of all the estimator contacts for 48 states. The TEA should reach out to see if they have it still.
 - Work with TCCE to see who should be keeping that current.
 - Chris (infotech)
 - Alternative delivery discussion (or hot topics) on website
 - Suggested the TEA add a peer exchange that has topics specific to estimating.
 - George -- we hold TEA Time quarterly which addresses this type of topic.
 - First topic we covered was supply chain issues (discussion lasted for more than an hour).
 - Great participation so far.
 - Stephen Bokros - Colorado
 - Who holds the TEA time list?
 - Nicole Coronado puts this together
 - Colorado would like to be added to this list
- Election of Officers
 - Past Chair
 - George Macdougall
 - Chair
 - George motioned to nominate Nicole Coronado to chair
 - Nicole accepted.
 - All in favor, none opposed
 - Vice-Chair
 - No initial volunteers
 - Stephan 'Mitch' Ball was nominated by Nicole but had reservations given his current position and workload
 - Not in a position to accept this for now.
 - Colorado - Stephen Bokros
 - How much time does this take?
 - Only 3-4 meetings annually
 - Stephen Bokros volunteered to serve as vice-chair
 - All in favor, none opposed
 - Secretary
 - Chris Pivik was nominated
 - All in favor, none opposed

- Treasurer
 - Anyone interested in this?
 - Danica volunteered to this
 - All in favor, none opposed
- Board members 1 & 2
 - Nancy and Mitch were both nominated and accepted
 - All in favor, none opposed.
- 2023 TEA/PUG
 - George discussed the next PUG dates were August 27-31, 2023
 - No definite dates for TCCE or TEA, but he assumes the TEA will go back to the Friday/Saturday meetings as in the days of yore.
 - Welcome to Boise Idaho video (TCCE/TEA 2023)
- 2024 TEA/PUG
 - Initially was in Virginia, but that did not work out
 - Steven (Colorado) interested in hosting? Want to maximize your fun? Not really?
 - Nicole
 - Texas may be an option but may be challenging depending on other organizations holding their meetings then (Austin City Limits....etc.).
 - Nicole wanted to wait to see if anyone from PUG wanted to host.
 - In the meantime she will look into the logistics of it.
- Meeting adjourned at:
 - 8:56AM